



## ParentsWeb Introduction & Login Instructions

Our new **RenWeb School Management Software** gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

**RenWeb's ParentsWeb** is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You can see your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online or change your demographic information whenever necessary. All you need is an Internet-capable computer.

Here's how to access our easy-to-use **RenWeb ParentsWeb**:

- Go to any web browser and enter the address [www.melhs.org](http://www.melhs.org).
- Click on green **RenWeb** button.
- Log in as follows:
  1. Type "**MEL-IL**" for your School ID.
  2. Click the **Submit** button.
  3. Click the **First Time Users** tab if you have not logged in to RenWeb before. If you have, skip to Step 6.
  4. Enter the email address that you provided to the school.
  5. Click the **New User** button. You will receive an email containing your password within 3 minutes (to the email address you entered, which must be the same email address that you provided to the school).
  6. Click the **Parents** tab.
  7. Enter the temporary password assigned/emailed to you.
  8. Click the **Parent Login** button.
  9. Click on **Family Information**.
  10. Click on **Change Password**.
  11. Enter your own password twice.
  12. You are ready to go!

**Please, do not share your parent login information with your child(ren). As a parent, you will have access to information and the ability to update certain data that would be inappropriate for your child(ren) to access/edit.**  
Your child(ren) may have a student account, but are not required to have one. More information will follow on creating a student account if desired.

To learn more about ParentsWeb, click the **Tour the New ParentsWeb** button to take a 6-minute video tour.

**Note:** If you are on a dial-up connection or experience long delays in loading the web pages, please select the **Dial-up** option on the Parents login page before clicking the **Parent Login** button. This will take you to a version of ParentsWeb that contains the same information but in an environment that requires fewer graphics and therefore loads faster.

Please call us at (618) 656-0043 if you have any problems or questions.